Shared Strength · Trusted Care

PO Box 190477, Boise, ID 83719
Benefits Line: 208-938-8199 | F: 208-575-6423
iii-a.org

Agenda – III-A Board of Trustees Meeting

Date/Time: Monday, July 3, 2023 @ 10:00 am MT

Zoom: Call in: 1-669-900-6833
Meeting ID: 874 9356 0053
Password: 455062

Trustees Present: Dan Hammond, Ruth Bailes, Danielle Painter, Stuart Grimes, Tyler Lewis, Suzanne McNeel, and Todd Thomas

Trustees Absent: Pat Riley, Gilbert Hofmeister, Traci Malvich, Patty Parkinson, Lori Yarbrough and Chad Shepard

Alternate Present: Angi McBride

Also Present: Amy Manning, Charlynn Harless, Susan Lasuen, Megan Smith, and Kandice Dickinson

Meeting was called to order at 10:06 am

Chairman—Call to Order, Introductions & Agenda Revisions

Open Session

1. ACTION ITEM: Approve Chairman to sign JPA's for New Agency's
   - Tyler moved to approve the Chairman to sign the JPA for Buhl Fire; Danielle seconded. Passed unanimously.

2. ACTION ITEM: Set Final Medical Renewal Rate for PY 2023-2024
   - Todd moved to approve the final medical renewal rate at 6.1%; Stuart seconded. Passed unanimously.

3. ACTION ITEM: Approve Final Budget 2023-2024 – Finance Committee
   - Tyler moved to approve the final budget 2023-2024; Todd seconded. Passed unanimously.

4. Future Board Meeting Dates – October 26th, American Falls

Board of Trustees

Dan Hammond, Chairman, City of American Falls
Ruth Bailes, Vice-Chair, Minidoka Irrigation District
Danielle Painter, Secretary, City of New Plymouth
Gilbert Hofmeister, Power County Highway
Kyla Gardner, City of New Meadows
Lori Yarbrough, City of Athol
Pat Riley, Northern Lakes Fire
Patty Parkinson, City of St. Anthony
Stuart Grimes, City of Fruitland
Suzanne McNeel, City of Blackfoot
Todd Thomas, City of Preston
Traci Malvich, City of McCall
Tyler Lewis, Eagle Fire

5. Adjourned @ 10:15 am

Board of Trustee Secretary

III-A Draft Operating Budget

October 31, 2023 to September 30, 2024

	Total PY 2024	Monthly Avg	Assumptions
Operating Revenues:			
Contributions	$35,439,855	$2,953,321	Actual April 2023 Invoice Totals plus 6.1% Rate Adjustment
COBRA Contributions	$126,000	$10,500	COBRA revenue based on 10 participants
Interest Earned	$144,000	$12,000	Actual April FS averaged
Credit Card Rebates	$1,200	$100	Based on current usage
Total Operating Revenues	**$35,711,055**	**$2,975,921**	
Claims Expenditures:			
Med/Den/Vision Claims	$30,600,699	$2,550,058	As projected by Milliman Preliminary Letter Exhibit 1: Using April 2023 Enrollment
Internal Claims-HA/HP/Acu/EAP/Tele etc.	$750,000	$62,500	Based on 2021-22 and Oct to March 22-23, Actual Claims averaged
Mental Health Services	$225,300	$18,775	Webinars, Peer Support Training, Educational Info, Helpline, EAP Clinician vetting
Health Screenings/Flu Shots	$415,188	$34,599	$325 Per Person for Medical, Mental Health & Travel; 70% participation
Stop Loss Reimbursement	$0	$0	
Rx Rebates	($1,094,290)	($91,191)	ProAct rebates received through April averaged, partial rebare removed for PAP
Subrogation	($84,000)	($7,000)	Based on the average Davies Group
Total claims and administration expense	*$30,812,896*	*$2,567,741*	
Claims Administration Expenditures:			
Stop Loss & Aggregate ($450,000)	$845,340	$70,445	Per Consultants Recommendation
TPA Administration Fees	$1,227,424	$102,285	BCI Admin Medical & Vision, Delta Dental, Diagnostic Imaging & MSK+ fee
Enrollment & Billing Vendor	$76,650	$6,388	My Workplace Contract $3.50 PEPM
Broker Fee	$42,000	$3,500	Average of prior year, this is a pass through. It is collected in contributions.
Idaho Immunization Fee	$101,178	$8,432	$4.62 PEPM - Updated per rate Milliman for 2023
Total administration expense	*$2,292,592*	*$191,049*	
Total Claim Expenditures	***$33,105,488***	***$2,758,791***	
General Operating Expenditures:			
Accounting/Audit fees	$28,000	$2,333	Catmull's Contract fixed monthly and auditor fee with single audit fee
Actuarial Fees	$45,000	$3,750	Average of last 3 plan years
Consulting Fees	$335,922	$27,994	Legacy, Lobbyist, Legal, IT and misc. contracts
Employee Fringe Benefits	$164,901	$13,742	Payroll Taxes (8%), Retirement @ PERSI rate (11.94%), and benefits
Employee Salaries	$625,800	$52,150	Includes an additional administrative staff
Employee Training	$8,400	$700	SIIA membership-$1500, Conference 2-$1800, World Healthcare Congress Registration for 2-$2000, Wellness conference for 1-$1000, Staff Retreat, and misc
Liability insurance	$17,000	$1,417	Based on ICRMP increase & SIF paid 22-23
Office Equipment/Expenses	$81,875	$6,823	Software, Office Supplies, Office Equipment, Phones, Postage & Printing
Professional Org Dues/Conf Sponsor	$142,000	$11,833	AIC (47k) IFCA (15k) IWUA (5k) IRWA (10k) IAHD (15k) ICCTFOA (15k), Idaho Fire Commissioners Assoc (5k) ICOPA (15K) Misc Conference (15k)
Promotional Items	$7,200	$600	Promotion (sunblock, gel packs, hand sanitizer, gift cards), supplies for booths
Travel	$92,000	$7,667	Travel Estimate for Staff, Trustee and Consultants travel
Trustee Meetings/Discretionary Funds	$3,200	$267	Based on 2022-23
Total General Operating Expenditures	***$1,551,298***	***$129,275***	
ACA PCORI Fee	$13,797	$1,150	$.61 PEPM, renewed until 2029
Total Claims & Operating Expenditures	**$34,670,583**	**$2,889,215**	
Net Operating Income	**$1,040,472**	**$86,706**	
Life Insurance	$87,600	$7,300	Contract rate of $4 - One America
Net Income	***$952,872***	***$79,406***	

III-A Budget PY Comparison

	PY 2024 Budget	PY 2023 Budget	Difference
Operating Revenues:			
Monthly billed contributions	$35,439,855	$31,591,069	$3,848,785
COBRA Contributions	$126,000	$142,608	($16,608)
Interest Earned	$144,000	$122,232	$21,768
Credit Card Rebates	$1,200	$1,200	$0
Total Operating Revenues	**$35,711,055**	**$31,857,109**	**$3,853,945**
Claims Expenditures:			
Claims expense	$30,600,699	$27,658,296	$2,942,403
Internal Claims-HA/HP/Acu/EAP/Tele etc.	$750,000	$774,504	($24,504)
Mental Health Services	$225,300	$60,000	$165,300
Health Screenings/Flu Shots	$415,188	$394,030	$21,157
Stop Loss Reimbursement	$0	$0	$0
Rx Rebates	($1,094,290)	($1,068,228)	($26,062)
Subrogation	($84,000)	$0	($84,000)
Change in IBNP	$0	$0	$0
Total claims and administration expense	*$30,812,896*	*$27,818,602*	*$2,994,294*
Claims Administration Expenditures:			
Stop Loss	$845,340	$907,966	($62,626)
TPA Administration Fees	$1,227,424	$1,483,727	($256,303)
Enrollment & Billing Vendor	$76,650	$83,568	($6,918)
Broker Fee	$42,000	$43,800	($1,800)
Idaho Immunization Fee	$101,178	$90,462	$10,716
Total administration expense	*$2,292,592*	*$2,609,523*	*($316,931)*
Total Claim Expenditures	***$33,105,488***	***$30,428,125***	***$2,677,363***
General Operating Expenditures:			
Accounting/Audit fees	$28,000	$69,115	($41,115)
Actuarial Fees	$45,000	$40,000	$5,000
Consulting Fees	$335,922	$308,420	$27,502
Employee Fringe Benefits	$164,901	$136,611	$28,290
Employee Salaries	$625,800	$507,576	$118,224
Employee Training	$8,400	$8,400	$0
Liability insurance	$17,000	$12,000	$5,000
Office Equipment/Expenses	$81,875	$48,600	$33,275
Professional Org Member Dues/Conf Sponsor	$142,000	$142,000	$0
Promotional Items	$7,200	$6,600	$600
Travel	$92,000	$84,000	$8,000
Trustee Meetings/Discretionary Funds	$3,200	$3,600	($400)
Total General Operating Expenditures	***$1,551,298***	***$1,366,922***	***$184,376***
ACA PCORI Fee	$13,797	$13,162	$635
Total Claims & Operating Expenditures	**$34,670,583**	**$31,808,209**	**$2,862,374**
Net Operating Income	**$1,040,472**	**$48,900**	**$991,571**
Life Insurance	$87,600	$72,672	$14,928
Net Income	**$952,872**	**($23,772)**	**$976,643**